

Kimble Neighborhood Plan Working Group Meeting: Agenda

Date 21/02/2018

Time: 7.30 pm

Venue: Stewart Hall Committee Room

Members: Alun Jones, David Williams, Delia Burton, Gerald Redding, Iona Mackinnon, James Cripps, James Good, John Austin, Leo Todd, Robert Martin, Roger Howgate, Sue Howgate, Tim Shirra, Tom Dixon, Zeena Shirra

Apologies in advance: James Cripps

	AGENDA ITEM	Lead
1.	Approve minutes of last meeting	Tim
2.	Record working Group Changes in membership or role <ol style="list-style-type: none">John Austin – withdrawing as full W.G. memberOther changes	Tim
3.	Potential conflicts of interests <ol style="list-style-type: none">Declare and minuteOutstanding actions on this topic (refer to previous meeting minutes)	James G
4.	Review drop-in session and <ol style="list-style-type: none">agree summary for publicationto agree further actions required.	Sue
5.	Call for Sites, Assessment Criteria and next actions <ol style="list-style-type: none">Review WDC assessment criteria and agree questions to be raised with Homer O’Neil consultants.Review and discuss draft impact assessments of sites, including particularly 0198 and 0189. Tom/RogerList all sites submitted and information provided.Agree content for a schedule of sites to be prepared and action owner(s).Agree approach for testing of submitted site scenarios and set up of task teams/ sub-groups, e.g. along lines recommended by Oneill Homer.Discuss initial observations of promoted sites in context of the WDC assessment criteria. Agree comments to be provided to Homer O’Neil with schedule of sites.	James G
6.	Actions/updates on grant funding from My Community	Delia
7.	Update on project schedule/plan (attached)	Zeena
7.	Confirmation of next meeting date	James G
8.	A.O.B.	

Project Plan - Great & Little Kimble Cum Marsh Neighbourhood Plan (v7.0 - 21 Feb 2018)

STAGE	TASK	PLAN DATE	STATUS	OWNER
1	PC vote to formally proceed with Neighbourhood Plan following overwhelming public support	01/07/17	✓	PC
2	Apply to WDC to formally designate the Parish for a NP.	Jul-17	✓	PC
3	Set up a formal working group and recruit volunteers	Jul-Aug 2017	✓	PC
4	Initial consultation on NP (Questionnaire & results)	Aug-Nov 2017	✓	WG
5	Funding	Sep 2017	✓	Delia
6	Drop In Session and Call for Sites	Jan-Feb 2017	✓	WG
7	Proposed Site Assessments and conversations	Feb- May 2018		RCOH/WG
	a Review workshop notes (15.11)	Nov-17	✓	RCOH/WG
	b Scenario validation	Nov-17	✓	RCOH
	c Site seiving	Feb-Mar 18	In progress	WG
	d Site assessments	Apr-18		RCOH/WG
	e Conversation on proposed Sites	Apr-May 18		WG
	f SG Review of conversations	May-18		RCOH/WG
8	Pre-submission Draft of NP	May- Jul 2018		RCOH/WG
9	Pre-submission consultations (Reg14-FINAL)	Jul -Sep 2018		RCOH
10	Submission of NP to independent examiner (SEA)	Oct-18		RCOH
11	Organise referendum assuming Stage 8 cleared	Oct-18		RCOH