

Kimble NP Working Group Meeting: Minutes

Date 13/03/2018

Time: 7.00 pm

Venue: Princes Risborough Community Centre (Cherry Orchard Room)

Address: Wades Park/Stratton Rd, Princes Risborough HP27 9AX

Attendees: Delia Burton, Tom Dixon, James Good, Roger Howgate, Sue Howgate, Alun Jones, Tim Shirra, Zeena Shirra, Leo Todd, David Williams

Visitors: Neil Homer (oneill homer planning consultants), Judith Orr (Wycombe District Council)

Apologies: James Cripps, Iona Mackinnon, Robert Martin, Gerald Redding

	AGENDA ITEM	Minutes
1.	Welcome Introductions to Judith Orr & Neil Homer	Visitors Judith Orr and Neil Homer were welcomed to the meeting and introductions made.
2.	Minutes of last meeting (*)	Minutes from the last meeting were approved.
3.	Conflicts of interest: <ul style="list-style-type: none"> Interest register – updates(*) Policy Statement – for agreement 	<ul style="list-style-type: none"> All WG members present confirmed there were no changes to the currently registered interests. The draft Working Group Conflict of Interests Policy was approved. Action: Policy to be made available on the WG website RH indicated some members of the public had spoken to him in relation to a potential connection between one of the sites put forward and the international construction company Mace Group. Working Group members were asked to declare if they had any connections with Mace Group: all present members declared no connection.
4.	Response to Local Plan consultation & NP update	Judith Orr gave a short summary of the current status of the WDC Local Plan consultation, during which 13 Representations had been received. The current plan is to publish the plan at the end of March, aiming for Examination by mid-June.
5.	Review of call for sites (*) Site schedule and initial assessment (*)	For the benefit of the visitors to the meeting, James Good summarized the process hitherto undertaken by the Working Group to prepare, communicate and implement a Call for Sites from owners of land within the designated Neighbourhood Plan area, and to prepare the ground for the next stage assessment.
6.	NP objectives (*)	The group reviewed the notes TD had prepared and circulated regarding Objectives that might be adopted in the Neighbourhood Plan. Neil Homer provided guidance on these, indicating that, where certain objectives may not be applicable to the whole Parish area, a valid approach often taken in Neighbourhood Plans is to consider formulating site-specific policies. Further useful instruments to consider, again used to good effect by Neighbourhood Planning groups, could be the use of parish wide or settlement-specific Design Policies (or combination thereof), and the designation of Settlement Boundaries. It was noted that RH's local expertise may prove useful if using Design Policies.
7.	Assessment Criteria / Process and next steps	Neil Homer gave advice on best practice processes typically taken by Neighbourhood Planning groups to prepare and consult on site allocations. It was decided to discuss this in more detail at the Working Group meeting.

8.	<p>Ongoing Admin:</p> <ul style="list-style-type: none"> • Funding updates • Update on project schedule/plan (*) • Updates/uploads to website • Confirmation of next meeting date • A.O.B. 	<ul style="list-style-type: none"> • Funding: DB reminded members to submit expenses before the end of March. It was noted that there could be sufficient funding remaining to purchase one or two display stands which would prove useful in forthcoming community engagement events. • Regarding Project Schedule, Neil Homer suggested that a good target to aim for would be to complete allocation and community engagement stages by mid-July. Action: NH to provide the group with an updated schedule for ZD to incorporate into the WG's plan. • Date for the next meeting was agreed as April 18th at the regular venue (Kimble Stewart Hall. [Subsequently it has been agreed that the next meeting will be on Wednesday, March 21, at the Kimble Stewart Hall.] • A.O.B: None
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