

Kimble NP Working Group Meeting: Agenda

Date 21/03/2018

Time: 7.30 pm

Venue: Stewart Hall

Attendees: Delia Burton, James Cripps, Tom Dixon, James Good, Roger Howgate, Sue Howgate, Alun Jones, Iona Mackinnon, Tim Shirra, Zeena Shirra, David Williams,

Apologies: Robert Martin, Gerald Redding

Early Departure: TD and JC had to leave the meeting shortly after 21:00, thereby not being present for the last part of the meeting.

	AGENDA ITEM	Minutes
1.	NP Working Group membership changes - Agree handover following Leo's resignation note.	The Chair formally communicated the resignation from the Working Group of Leo Todd, and actions to transfer the responsibilities Leo had been responsible for: <ul style="list-style-type: none"> - Website: JG to look into arranging for existing providers of Parish Council website to take over or a provider from within his contacts - Dropbox: JB to look into transferring / moving the account to the Parish Dropbox account, or asking LT if he might be able to transfer the admin account to her.
2.	Minutes of last meeting	Approved
3.	Conflicts of interest: <ul style="list-style-type: none"> • Risk review: Site owners continued WG role • Interest register – updates 	<ul style="list-style-type: none"> - TS and ZS asked the group to consider again whether it was still within acceptable bounds of risk to include in the Working Group members who were submitting a site or owned some or all of a submitted site. The Group discussed and agreed that the Conflict of Interest Policy sufficiently mitigated the risk, but that the policy should be reviewed as the NP progresses. - No further updates to the Conflict of Interest Register were indicated.
4.	Assessment 1. Review Process outlined by Neil (see attached diagram) to gain a common understanding. 2. Site Sieving (Stage1 on flow	1. RH distributed an illustrated model for describing each site in a standard way using methods used by Scottish Natural Heritage, Natural England, Countryside Agency, and others and also empirically established criteria from local data. He stated he was not convinced or happy that the Working Group had sufficiently challenged the methodology or rigor with which WDC had applied the stated criteria in the RUR6 assessment of potential sites, and that there could be a risk of later appeals from sites

	<p>chart) - arrive at the list for N1 ,N2 and Y1 & Y2. Identify & agree Site Specific Policy for any Y2 sites being put forward.</p> <p>3. Site Assessment</p> <ul style="list-style-type: none"> • Agree detailed process + subgroups • Define questions for the land owners and agree landowner meeting dates. 	<p>not allocated in the NP if applied selection criteria were insufficiently rigorous. JG reminded the group that no allocations had yet been agreed and that it was now down to the Working Group to set the manner in which the recommendations of WDC and of Oneill Homer should be implemented taking into local factors and parish considerations.</p> <ol style="list-style-type: none"> 2. SH suggested that all of the the sieved sites be visited for assessment on foot 3. TD stated that he would prefer to see policies first, which are then applied to the sites, whereas he was concerned we were just following WDC and then looking to refine the policies afterwards. 4. The group re-visited the list/schedule of submitted sites, identifying those which appeared to be excludable based on location in the AONB or outside main areas of population. 5. Item 3 was postponed due to lack of time.
5.	<p>Agree dates for Village communication The Stewart Hall - Sat: 9, 16, 23 from 11.30am & 30 from 1pm</p>	<p>Potential dates were discussed for the next Community Engagement Day. Likely date, TBC, is Sunday June 24th.</p>
6.	<p>Ongoing Admin:</p> <ul style="list-style-type: none"> • Funding updates • Update on project schedule/plan (*) • Updates/uploads to website • Confirmation of next meeting date • A.O.B. 	<ul style="list-style-type: none"> • DB confirmed that exhibition stands have been ordered and that there is approx. £240 remaining in the budget. • Date of next meeting was confirmed as April 18th, at Kimble Stewart Hall • No AOB. Items raised.