

Kimble NP Working Group Meeting: Minutes

Date 21/11/2018

Time: 7.30 pm

Venue: Kimble Stewart Hall

WG Attendees: Delia Burton, Tom Dixon, James Good, Sue Howgate, Robert Martin, Gerald Redding, David Williams

Apologies: James Cripps and Roger Howgate

	AGENDA ITEM	Minutes
1.	Welcome, attendees, apologies	Apologies had been received from James Cripps and Roger Howgate. In respect of Alun Jones, Tim Shirra and Zeena Shirra, as NP potential site landowners, they had been excluded from the meeting and were content to be so excluded.
2.	Minutes of last meeting	Approved.
3.	Updates to Conflicts of Interest Register	No updates were declared.
4.	Update on AECOM Report	JG reported that the AECOM Report had been updated following WG comment and had been used as guidance in the provisional Site selections. Following comments received on the draft AECOM Report concerning a number of points, it was agreed that the Report should be further updated and then redistributed to the WG to be agreed and finalised.
5.	Review of Neil Homer Site Assessment Report and KIM3 Housing Site Allocations	The draft Neil Homer Site Assessment Report and KIM3 Housing Site Allocations documents were discussed. It was noted that for Sites 1 and 17A, the provision of a small shop had been committed by the landowners for these sites. There was unlikely to be a need for a shop to be provided on both sites, and it was questioned if a site that did not deliver a shop should be required to make an alternative contribution to the community, e.g. a contribution to footpaths, which were acknowledged as being inadequate throughout the Parish. A similar point applied to The Laurels (Site 10). JG would raise this with Neil Homer. It was noted at Site 14 that a children's play area was not required and instead a multi-use games area (level grass of circa 0.5 acre) should be substituted. JG asked for any further comment on the documents to be forwarded to him by 23 November. He would then revert to Neil Homer and the documents would then be redistributed to the WG.
6.	Update on Pre-Submission draft Neighbourhood Plan	TD advised that Neil Homer had been provided with an updated draft for review. JG would chase up status with Neil Homer.
7.	Approval of Neighbourhood Plan Consultation 2018 Report by Local Dialogue	The Report was approved.
8.	Approval of Sites and recommendation of Site selection to the Great and Little Kimble-cum-Marsh Parish Council ("Parish Council")	[REDACTED]
9.	Any Other Business	Releasing the documentation to the Parish Council was discussed. It was appreciated that the Site selection was a recommendation and IT WAS RESOLVED that it should not enter the public domain until if and when approved by the Parish Council. JG would discuss the best way of handling the release of documentation with Neil Homer and the Parish Council Clerk, Julie Bunker. The Parish Council approved documentation would then be formally submitted to Wycombe District Council.
10.	Date of Next Meeting	To be advised.

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