

## Kimble NP Working Group Meeting: Minutes

Date 23/01/2019

Time: 7.30 pm

Venue: Kimble Stewart Hall

**WG Attendees:** James Cripps, Tom Dixon, James Good, Sue Howgate, Robert Martin, Gerald Redding

**Apologies:** Delia Burton, David Williams

	AGENDA ITEM	Minutes
1.	Welcome, attendees, apologies	Apologies had been received from Delia Burton and David Williams. In respect of Alun Jones, Tim Shirra and Zeena Shirra, as NP potential site landowners, they had been excluded from the meeting and were content to be so excluded. Following discussion regarding Iona Mackinnon's membership of the WG, JG said he would contact her and ask her to stand down due to her absence from meetings. SH advised that Roger Howgate was standing down as a member of the WG. <b>[Post meeting note</b> – following email exchanges between JG, Tim Shirra and Zeena Shirra, and Alun Jones, Tim Shirra and Zeena Shirra, and Alun Jones had agreed to step down as members of the WG given the important point the NP process had reached, and given their potential conflict of interest as landowners of two stage 1 sites. Following JG making contact with her, Iona Mackinnon stood down.]
2.	Minutes of 21 November 2018 meeting	Approved.
3.	Updates to Conflicts of Interest Register	No updates were declared.
4.	Review of AECOM comments	JC advised that he had reviewed AECOM's V4 draft report, particularly as it concerned site analyses. He commented that the report had inconsistencies, with different responses given when the text is the same. There was also a need to correct anomalies where the wording does not support conclusions. Neil Homer would test the site selection process. JG undertook to re-circulate the latest AECOM report and JCs 6 January email. It was agreed that the WG would re-read JCs email and revert to him by 15 February with comments. A clear response was required to AECOM on the discrepancies and inconsistencies. JC would then respond to AECOM.
5.	Review of Wycombe District Council response to informal submission	Judith Orr's email of 18 January 2019 to JG concerning comments on the draft NP pre-submission plan was discussed. It was noted that a basic conditions statement was required in order to demonstrate that the basic conditions as laid out in The National Planning Practice Guidance have been met – Neil Homer to assist. JG undertook to circulate the final version of RUR6 to AECOM. JG would also forward the settlement boundaries map to Judith Orr. In connection with design principles (KIM2), TD undertook to look at WDCs residential design guidance document and then determine if the WG alters its principals or makes the case to WDC as to why it wishes to retain its policy approach, or aspects of this approach. With regard to Schools (KIM6) and Employment (KIM7), it was agreed not to be prescriptive as flexibility was needed for future development. JG would draft a response to Judith Orr, incorporating an update to the proposed timetable for the NP, which would be circulated. This would advise delay in the NP draft arising from the requirement to compile the Habitat Regulation Assessment. A final draft of the NP would be forwarded to the Parish Council in early March.
6.	Habitat Regulation Assessment being conducted by AECOM	DB had advised that the Habitat Regulation Assessment was under way and that AECOM had until 22 February 2019 to produce their draft. In practice it was likely to be available sooner.
7.	Any Other Business	None.
8.	Date of Next Meeting	Wednesday, 27 February 2019