

Kimble Neighbourhood Plan Working Group Meeting: Minutes

Date 20/03/2019

Time: 7.30 pm

Venue: Kimble Stewart Hall

Working Group Attendees: Tom Dixon, James Good, Sue Howgate, Robert Martin, Gerald Redding

Apologies: Delia Burton, James Cripps, David Williams

	AGENDA ITEM	Minutes
1.	Welcome, attendees, apologies	Apologies had been received from Delia Burton, James Cripps, and David Williams.
2.	Minutes of the 27 February 2019 meeting	Approved.
3.	Conflicts of Interest Register and Conflicts of Interest Policy	No updates were declared to the Conflicts of Interest Register. It was agreed that, with respect to the final paragraph of the Conflicts of Interest Policy, its wording would be amended as follows. "Except where a member is also a member of the Great & Little Kimble cum Marsh Parish Council (Council), in which case comment can be made in confidence to the Council, no member, while they are a member of the WG, shall comment on any planning application which relates to a Stage 1 site being considered by the WG".
4.	Habitat Regulation Assessment	JG would check with AECOM that the Habitat Regulation Assessment is finalised and references all 9 sites.
5.	AECOM Sustainability Appraisal Review	JG would check with AECOM that the comments made by the WG were considered and the latest version of the Sustainability Appraisal Review, received on 19 March 2019, reflected these suggestions. The new information received on Site 20 would also need to be considered. Ignoring any non-housing community benefits or community feedback, Sites [REDACTED] homes, were identified from the latest version of the Sustainability Appraisal Review as appearing to offer the best development options, with [REDACTED] as possible next best options. Neil Homer's proposal, in light of the latest version Sustainability Appraisal Review, would be sought by JG.
6.	Response to Wycombe District Council (WDC) Letter	JG would finalise the letter and circulate it to the Working Group (WG) for any comment prior to submission to WDC.
7.	WDC Major Modifications Review of RUR6	JG advised that, in connection with the ambiguity regarding the word "initial" prefacing the RUR6 assessment that a maximum of 160 homes were required, he had electronically completed the required consultation form on WDC's website. Following this submission he would check the position with Judith Orr.
8.	Neighbourhood Plan (NP) Policies	Version 9 of the NP Pre-Submission Plan, which had been submitted by Neil Homer, was discussed. As this had been received on the day of the meeting, WG members were asked to review it and revert to TD with any comment by 24 March 2019. TD would then convey the WG's comment to Neil Homer.
9.	Submission of documents to the Parish Council	JG reconfirmed that AECOM would be asked to finalise the Habitat Regulation Assessment and the Sustainability Appraisal Review. Finalisation of the NP Pre-Submission Plan, along with the AECOM reports, was targeted for 30 March 2019. If this were achieved the documents could be submitted to the Parish Council's April meeting, or to an extraordinary meeting of the Parish Council held in April.
10.	Any Other Business	It was noted that new information on the Chequers Site 20 had been received and that this information had been passed to all relevant parties.
11.	Date of Next Meeting	17 April 2019