**Kimble Neighbourhood Plan Working Group Meeting: Minutes**

Date 19/06/2019

Time: 7.30 pm

Venue: Kimble Stewart Hall

**Working Group Attendees:** Delia Burton, Tom Dixon, James Good, Sue Howgate, Robert Martin, Gerald Redding, James Cripps

**In attendance:** Neil Homer

**Apologies:** Robert Martin, David Williams

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|  | **AGENDA ITEM** | **Minutes** |
|  | Welcome, attendees, apologies | Apologies had been received from Robert Martin and David Williams.  Neil Homer (NH) from Oneil Homer was in attendance as planning consultant to the Parish Council |
|  | Minutes of the 17 April 2019 meeting | Approved. |
|  | Conflicts of Interest Register | No updates were declared to the Conflicts of Interest Register. |
|  | Site 20 – response to Kimble Pasture Limited | The recent letter from Kimble Pastures Ltd to the PC dated 6th June was reviewed and noted by the working group. A further letter was to be drafted and passed to the Parish Clerk to return to Kimble Pastures Ltd explaining the logic of why the 2 scheme options were included in the Site Assessment report. NH approved the approach and confirmed that he would make an appropriate amendment in the final Site Assessment report. |
|  | Pre-submission consultation promotion – feedback | All the statutory and public feedback had been reviewed by the working group. NH made extensive observations on the feedback although some of the principal consultees had not yet responded and JG was to chase these up. JG was to engage with Local Dialogue to prepare a summary of the feedback and NH would review the statutory feedback and provide a professional view on the more detailed public feedback comments.  It was also agreed that the WG would continue their review of the feedback and prepare comments for the next WG meeting.  NH confirmed that in due course a Consultation Statement would be required for submission with the final NP submission to WDC. |
|  | Submission – next steps | The Pre-sub feedback will require complete review and NH advised that he will provide advice on what changes should be made to the draft NP so that it can be updated and submitted to the PC for formal approval and subsequent submission to WDC.  NH confirmed it was likely that a meeting with WDC would be useful to ensure any likely changes were appropriate and robust. |
| 7. | Any Other Business | SH suggested that we make a public “thank you” via the Parish newsletter and would incorporate into the next version. |
| 8. | Date of Next Meeting | 17th July 2019 |