

Kimble Neighbourhood Plan Working Group Meeting: Minutes

Date 21/08/2019

Time: 7.30 pm

Venue: Kimble Stewart Hall

Working Group Attendees: Delia Burton, Tom Dixon, James Good, Sue Howgate, Robert Martin, Gerald Redding

Apologies: James Cripps, David Williams

	AGENDA ITEM	Minutes
1.	Welcome, attendees, apologies	Apologies had been received from James Cripps in his email of 6 August 2019 to WG members, and from David Williams.
2.	Minutes of the 17 July 2019 meeting	Approved.
3.	Conflicts of Interest Register	No updates were declared to the Conflicts of Interest Register.
4.	Finalisation of submission documentation	The updated AECOM Sustainability Assessment Report and NH's updated Site Assessment Report had been circulated to the WG. TD had circulated to the WG the updated Submission Plan, with small deletions and new text in light of Wycombe District Council (WDC) and Buckinghamshire County Council's comments. He had worked on this in conjunction with JG and NH. TD informed the WG that WDC had not advised any alternative wording to the WGs on phasing and NH had recommended taking only one shop proposal forward for Sites 1 and 17A. TD noted the treatment deferring Site 15, given the Grove Lane re-alignment, which could be challenged. Following discussion, it was agreed that the shop text be reinstated for both Sites; the view of the WG being that the market should decide. Site 17A was selected by the WG over Site 20 due to its likely positive transport effect and positive community survey feedback. There followed a general discussion on the Sites in light of the community feedback and the submission documentation. Following this the WG RESOLVED to reconfirm its approval of Sites, initially approved by the WG at its 21 November 2018 meeting and subsequently approved by Written Resolution of the WG dated 4 April 2019. Approval of Sites 1,10,14,15 and 17A would therefore be recommended to the Parish Council. SH agreed to circulate an email correcting a few spelling errors and providing clarification on some points, mainly concerning the AECOM Sustainability Assessment Report. Following this, JG would forward to AECOM to get the Report finalised. JG would liaise with NH regarding revised wording for the Site Assessment Report. TD would further update the Submission Plan. The submission documentation would then be submitted to the Parish Council for approval at its 11 September 2019 meeting.
5.	Any Other Business	It was agreed to provide a summary to the community of the community feedback following submission of the Neighbourhood Plan to WDC, and provide a summary of key questions and answers.
6.	Date of Next Meeting	To be advised.