

## Kimble Neighbourhood Plan Working Group Meeting: Minutes

Date 15/01/2020

Time: 7.30 pm

Venue: Kimble Stewart Hall

**Working Group Attendees:** Delia Burton, Tom Dixon, James Good, Sue Howgate, Robert Martin, Gerald Redding, David Williams

**Apologies:** James Cripps

	AGENDA ITEM	Minutes
1.	Welcome, attendees, apologies	Apologies had been received from James Cripps.
2.	Minutes of the previous meeting held on 11 November 2019	Approved.
3.	Conflicts of Interest Register	No updates were declared to the Conflicts of Interest Register.
4.	Organisation of the "promotion" of the WDC consultation	JG advised the meeting that WDC's consultation had started on 8 January 2020 and would end on 18 February 2020. The documents supporting the NP had been posted to the WDC website and Parish Council website. Comments were invited to WDC within the consultation period, using their online form. 500 copies of the NP Submission Plan would be forwarded to SH. A copy would then be distributed to each Parish household with a copy of the WDC NP flyer, by members of the WG over the next 10 days. This is because they are very bulky and not easy for the normal Parish Newsletter distributors. SH would email the WG to suggest distribution areas for each member of the WG. It was noted that the February 2020 Parish Newsletter would reference the issue of the NP Submission Plan to households. JG undertook to arrange printing of the WDC NP flyer. SH confirmed notices had been posted on the Parish notice boards, in the Churches, The Kimble Stewart Hall, and The Swan pub. There would be an advice in the Newsletter that Parishioners should contact the Parish Clerk if they had not received a copy of the NP Submission Plan. Reference would be made in the Newsletter to comments being required to be made to WDC by 18 February 2020.
5.	NP Process – next steps	The next steps in the NP process were discussed. Following the WDC consultation, comments will be passed to the WG for it to determine if any change to the NP is required. If so, the revised NP will be resubmitted to WDC. It will then be examined by an inspector. When WDC and the inspector confirm they are content with it, the NP will be put to a vote of the Parish. Such vote to be organised by Wycombe District Council/Unitary body. Following that vote, and assuming a bare majority to approve it is obtained, ownership of the NP will then reside with WDC and its successor body. It was hoped the process would conclude in 2020. The WG will then stand down and future oversight of the NP will be provided by the Parish Council. JG advised that the appointment of the inspector was a matter for the WG. He had received a recommendation from Neil Homer, a Mr. D Hogger, and would issue an email with details, for the WG to confirm the appointment by return, or otherwise.
6.	Any Other Business	None.
7.	Date of Next Meeting	18 March 2020.